NASPSPA Post-Conference Executive Committee Meeting

Montreal, Canada

June 19, 2016

8:00 a.m. – 10:00 a.m.

The following Executive Committee (EC) members were present at the Post-Conference meeting: President Jennifer Etnier, Past-President Gabriele Wulf, President-Elect Daniela Corbetta, Secretary-Treasurer Thomas Raedeke, Communication Director Quincy Almeida, Past-Presidents’ Liaison Maureen Weiss, and Student Representative Kara Palmer. Also in attendance were Incoming President-Elect Steven Bray and Student Representative Tayo Moss. Incoming Secretary Treasurer Leah Robinson attended via Skype. Site Director, Penny McCullagh, was in attendance to provide a post conference report.

The meeting was called to order by Etnier at 8:04 am.

1. Etnier opened the meeting by thanking everyone for a wonderful conference.
2. The post-conference meeting agenda was approved.
3. Etnier welcomed the new incoming officers include Steven Bray (President-Elect), Leah Robinson (Secretary-Treasurer), and Tayo Moss (Student Representative).
4. Post-Conference Report (McCullagh)
5. The conference had a record high attendance of 579 registered attendees (as of June 6), 650 accepted abstracts, and approximately 480 individuals attending the banquet.
6. Despite some challenges presented by the conference prior to NASPSPA, the hotel staff were easy to work with and the conference ran smoothly.
7. The student helpers did a great job assisting and had a positive professional development experience.
8. Both preconference workshops were well attended with 100 attendees at the expertise workshop and 40? at the Exercise-is-Medicine/RCT workshop
9. Future conference registration forms should state individuals need to be NASPSPA members to attend the conference.
10. Abstract submission guidelines should state that symposia presenters need to be NASPSPA members.
11. Corbetta noted that Area Program Chairs should be reminded to review abstracts not only for research quality but also content appropriateness (e.g., there was a poster in the motor development area on infants with ASD but the study did not focus on motor development).
12. Past President’s Conference Program Report (Wulf)
	1. Very few individuals were “no shows” for their scheduled presentations. Etnier will contact individuals who were scheduled to present but did not show. Their names will also be listed in the Shadow Document for tracking purposes.
	2. One presenter was not able to attend due to a medical situation but submitted a recording of her presentation. Wulf and the EC noted this was acceptable in rare circumstances.
	3. The room was somewhat crowded for the poster sessions. In planning future conference poster sessions, the room layout should be evaluated for optimal arrangement of posters and spacing.
	4. The Past-Presidents’ Luncheon was well-attended with 18 participants.
	5. Raedeke suggested that room names be listed on the program or the presentation titles listed by the room doors if possible to avoid having to toggle between the program grid and program document.
	6. Weiss recommended that 105, rather than 90 minutes, be allocated to the Senior Lectures in future conferences. This would allow each person to present for 25 minutes with time for questions following each presentation.
	7. Weiss recommended that the President or Past Presidents’ Liaison should moderate the session and introduce each Senior Lecturer. The Area Program Chairs should be consulted to provide information for the introductions.
13. Communication Director Report (Almeida)
	1. The post-conference survey will be posted by July 1 and reviewed by EC members prior to posting.
	2. Survey questions regarding preferred locations will be added. Raedeke also suggested we query members’ preference of conference locations in terms of proximity to a major airport or potentially attractive locations that are less conveniently accessible.
	3. Etnier noted that email correspondence to NASPSPA members should be reviewed by the communication director and one other EC member before sending.
14. Student Representative Report (Palmer)
15. Palmer announced through Facebook an informal student dinner gathering on Wednesday which was attended by 10-12 students. This should be continued in the future.
16. The student-faculty lunch was well attended with 48 students and 10 faculty members present. Some students and faculty thought this was open event that did not require preregistration. Thus, it should be highlighted that this event requires a ticket when planning future conferences.
17. The student meeting had 68 in attendance with 110 attending the student social. Perhaps even more meaningful than being awarded Distinguished Scholar, Weiss won the prize in predicting the number in attendance at the student social. Etnier noted that the social should not be presented at the Business and Award Lunch with emphasis on going to a bar, rather should focus on student interaction.
18. Palmer noted that students requested future sessions targeting professional development issues (e.g., preparing for academic interviews, creating a successful career trajectory, professional development in graduate school). For next year’s conference, the EC noted this could be accomplished post-conference due to the Sunday-Wednesday conference format.
19. President Report (Etnier)
20. Reflecting the historical significance of the 50th anniversary conference, Etnier noted that the 2017 NASPSPA will not have the traditional Keynote Presentations and Senior Lecturers. Instead, symposia with a historical focus for each program area will be included. In addition, beach side chats will be scheduled.
21. While recognizing the challenges associated with limited time slots for presentations, Raedeke noted the value of established NASPSPA members presenting the progression of their research. This type of presentation helps students see the progression in developing a line of research and increasing the number of this type of presentation may also help attract established professionals to the conference as part of the effort in drawing mid-career individuals.
22. Etnier will explore possibilities for creating a repository of information/documents to assist in creating organizational memory for the EC.
23. Etnier highlighted that 30 minutes should be allocated to recognize each Distinguished Scholar (e.g., 60 minutes if two individuals are recognized).
24. President-Elect Discussion of Fall EC meeting (Corbetta)
25. The fall meeting will be held following the SCAPPS conference in Waterloo on Sunday, October 23rd. EC members should plan on arriving on Saturday October 22nd.
26. Potential locations for future conferences will be addressed at the Fall EC meeting.
27. Additional agenda items for the fall meeting include discussion as to (a) whether NASPSPA should include a multi-year membership at a reduced rate and the possibility of an annual automatic bank withdrawal for membership renewal, (b) adding an option for a higher non-member conference registration fee for individuals who would likely be a one-time NASPSPA attender such as symposia participants, (c) defining “early” in terms of career stage for the Early Career Distinguished Scholar, and (d) the best approach for website management. Although not raised at the post-conference meeting, the EC may also wish discuss whether to have a unique conference registration/membership fees for post-docs. Additional potential agenda items are included in the pre-conference minutes.
28. The meeting was adjourned by Etnier at 9:40am
29. New and Existing Officers partnered for one-on-one discussion to discuss roles and to facilitate a smooth transition after the meeting was adjourned.